



राष्ट्रीय प्रौद्योगिकी संस्थान राउरकेला
NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA

ADVERTISEMENT FOR RECRUITMENT OF NON-TEACHING POSTS

Vacancy Advertisement No.– NITR/ES/08/2022 Dated 13th Dec., 2022

The National Institute of Technology Rourkela is an Institute of National Importance under the Ministry of Education, Government of India, which provides higher education and research in various branches of Engineering, Technology, Science & Arts. The Institute invites **ONLINE** applications in a prescribed format from eligible Indian nationals for filling up the following vacant posts:

Sl. No	Name of the Post	Pay Level	Number of Vacancies*						
			SC	ST	OBC	EWS	UR	Total	PWD
01	Librarian	14	-	-	-	-	01	01	01
02	Principal Scientific Officer	14	-	-	-	-	01	01	
03	Superintending Engineer	13	-	-	-	-	01	01	
04	Deputy Registrar	12	-	-	-	-	01	01	
05	Senior Scientific Officer	12	-	-	-	-	01	01	
06	Senior Executive Engineer	12	-	-	-	-	01	01	
07	Scientific Officer	10	01	-	-	-	-	01	
08	Student Activity & Sports (SAS) Officer	10	-	-	-	-	01	01	
09	Assistant Registrar	10	-	-	02	-	02	04	
10	Medical Officer	10	-	01	01	-	01	03	
11	Superintendent	06	-	01	02	-	07	10	04
12	Technical Assistant	06	06	03	11	04	19	36	
13	Junior Engineer	06						03	
14	SAS Assistant	06						01	
15	Library & Information Assistant	06						03	
16	Senior Assistant	04						01	-
17	Junior Assistant	03	03	01	06	02	13	25	03
18	Senior Technician	04	01	-	03	01	07	12	
19	Technician	03	03	02	09	04	11	29	

Note:

* The number of vacancies, including those under reserved categories, is purely provisional.

This advertisement includes the vacancies of similar posts already notified vide advertisement No. **ES/03/2018** and **NITR/ES/01/2020**. The applicants who had already submitted online applications against the earlier advertisements stand eligible for the new advertisement. The eligibility of these candidates concerning their age and qualifications shall be considered as per the respective advertisement(s). However, they **must apply afresh** with reference to the present advertisement by mentioning the old application number, otherwise it will be presumed that they are no longer interested in participating in the recruitment process, and the already paid recruitment fee will be forfeited.

QUALIFICATION AND EXPERIENCE

01. LIBRARIAN

A. Pay Level 14 (₹144200 - 218200) & Upper Age Limit – 56 years

B. Qualification –

Essential:

Educational Qualification:

Master's Degree in Library Science/ Information Science/Documentation with CGPA of 6.5 in 10 points scale or at least 60% marks or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record set out in these Regulations.

Experience:

- i) holding analogous post or
- ii) At least ten years' experience as a Deputy Librarian in the library of technical University, educational institution of national importance, or any other large technical library with at least 3 years being spent on a post in PB-4 (Rs.37400 - 67000/-) with GP of Rs.8700/- or an equivalent post.
- iii) Experience (supported with evidence) of innovative Library service and commitment for computerization of the library.

Desirable:

Higher degree (Ph. D. or equivalent) in a relevant Discipline directly relevant to Library Science/ Information Science/Documentation.

02. PRINCIPAL SCIENTIFIC OFFICER

A. Pay Level 14 (₹144200 - 218200) & Upper Age Limit – 56 years

B. Qualification –

Essential:

Educational Qualification:

B.E. / B. Tech or M.Sc./ MCA degree in a relevant field with first class or equivalent grade (6.5 in 10 point scale or 60 % marks) and consistently excellent academic record.

Experience:

At least 15 years experience as Scientific Officer / Technical Officer or an equivalent post or above, out of which at least 8 years' experience as Sr. Scientific Officer / Sr. Technical Officer in PB-3 with GP of Rs.7600/- or an equivalent post in Central / State Government Department / Autonomous Bodies / University / Institution of national importance / PSU etc.

03. SUPERINTENDING ENGINEER

A. Pay Level 13 (₹123100 - 215900) & Upper Age Limit – 56 years

B. Qualification –

Essential:

Educational Qualification:

B.E./ B.Tech. in Civil Engineering with first class or equivalent Grade in the CGPA / UGC 7-point scale with a good academic record from a recognized University / Institute.

Experience:

- i) Holding analogous post or
- ii) With at least 5 years regular service as Senior Executive Engineer in GP of Rs.7600/- or 10 years regular service as Executive Engineer in GP of Rs.6600/- or equivalent; or
- iii) 15 years' experience in a relevant field as an Engineer / (GP of Rs.5400/-) or higher level from CPWD, State Govt. or Semi-Govt./ PSU / Statutory or Autonomous organization / University / Institution of national importance / reputed organization under Central / State Govt. of which 5 at least years should be as Senior Executive Engineer in the GP of Rs.7600/- or its equivalent.

Desirable:

- i) Knowledge of Computer-aided Design (CAD) and latest Management Technology / other relevant software.

- ii) Proven track record of handling projects / consultancy in organization of repute.
- iii) Experience of working on civil engineering, Designing and estimation, construction management etc., as relevant to specialization.

04. DEPUTY REGISTRAR

A. Pay Level 12 (₹78800 - 209200) & Upper Age Limit – 50 years

B. Qualification –

Essential:

Educational Qualification:

Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University/Institute.

Experience:

- i) 9 years' experience of Assistant Professor in the AGP of Rs.6000/- and above with 3 years of experience in educational administration, or
- ii) Comparable experience in research establishment and/ or other institutions of higher education, or
- iii) 5 years of administrative experience as Assistant Registrar in the Grade Pay of Rs.5400/- or equivalent post.

Desirable:

- i) Qualification in area of Management / Engineering /Law.
- ii) Experience of working in E-Office system.
- iii) A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance & Accounts) or Deputy Registrar (Internal Audit).

05. SENIOR SCIENTIFIC OFFICER

A. Pay Level 12 (₹78800 - 209200) & Upper Age Limit – 50 years

B. Qualification –

Essential:

Educational Qualification:

B.E. / B. Tech / M.Sc. in relevant field or MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.

Experience:

Five years' experience in the field of Science/ Technology/ ICT/ Research as Technical officer/ Scientific Officer or an equivalent post in PB-3 with Grade Pay of Rs. 5400/- or above.

Desirable:

Candidates with Ph.D in the relevant field shall be preferred.

06. SENIOR EXECUTIVE ENGINEER

A. Pay Level 12 (₹78800 - 209200) & Upper Age Limit – 50 years

B. Qualification –

Essential:

Educational Qualification:

B.E./ B.Tech. in Civil Engineering with first class or its equivalent Grade in the CGPA / UGC 7 point scale with good academic record from a recognized University / Institute.

Experience:

At least 5 years experience in PB - 3 with GP of Rs. 5400/-.

Desirable:

- i) Knowledge of Computer-aided Design (CAD) and latest Management Technology / other relevant software.
- ii) Proven track record of handling projects / works in reputed organization of relevant magnitude and qualities.
- iii) Experience on civil engineering, Designing and estimation, construction management etc., as relevant to the profession.

07. SCIENTIFIC OFFICER

A. Pay Level 10 (56700-177500) & Upper Age Limit – 35 years

B. Qualification –

Essential:

Educational Qualification:

- i) B.E. / B. Tech or M.Sc. in relevant field or MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. OR
- ii) Employees of the Institute serving as Technical Assistant (SG-II) for at least 5 years (Grade Pay 4800/-) or Technical Assistant (SG-I) with Grade Pay of Rs. 5400/- in PB-2 with two years regular service in the Institute.

Desirable:

- a) Work experience in relevant field, e.g. maintenance of scientific equipment, system administration, software development in fabrication and support to research.
- b) Candidates with Ph.D. in the relevant field shall be preferred.

08. STUDENTS ACTIVITY & SPORTS (SAS) OFFICER

A. Pay Level 10 (₹56100 - 177500) & Upper Age Limit - 35 years

B. Qualification

Essential:

Educational Qualification:

Masters' degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University / Institute.

Record of having represented the University / College at the inter-University/ Inter-Collegiate competitions or the State and/ or national championships; Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.

Desirable:

- i) Experience in guiding group of students in creative activities.
- ii) Candidate with higher degree (Ph.D or equivalent) in a relevant Discipline shall be preferred.
- iii) Record of organizing such events as student's convener or in later part of life.
- iv) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / Photography / Journalism event management or other student/ event management activities during college / University studies.

09. ASSISTANT REGISTRAR

A. Pay Level 10 (₹56100 - 177500) & Upper Age Limit - 35 years

B. Qualification

Essential:

Educational Qualification and Experience:

Masters' degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University / Institute. **or**

Employees serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service with Master's degree.

Desirable:

- (i) Qualification in area of Management / Engineering / Law.
- (ii) Experience of working in E-Office system.
- (iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance and Accounts).

10. MEDICAL OFFICER

A. Pay Level 10 (₹56100 - 177500) + NPA as per Govt. Instruction & **Upper Age Limit** - 35 years

B. Qualification –

Essential:

Educational Qualification: MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.

Desirable: Post Graduate Qualification, preferably MD in General Medicine, or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.

Note:

- i) The Medical qualifications possessed by the candidates should have the recognition of the Medical Council of India.
- ii) Completion of compulsory Rotating Internship Certificate, [Registration Certificate, an official document showing name of College / Institution from where degree / diploma has been done and official document showing name of the Institution from where experience has been gained are required.]

11. SUPERINTENDENT

A. Pay Level 06 (₹35400 - 112400) & **Upper Age Limit** - 30 years

B. Qualification –

Essential:

(i) First class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline Or

Master's Degree in any discipline from a recognized University or Institute with at least 50% marks or equivalent grade.

(ii) Knowledge of Computer applications viz. Word Processing, Spread Sheet.

12. TECHNICAL ASSISTANT

A. Pay Level 06 (₹35400 - 112400) & **Upper Age Limit** - 30 years

B. Qualification–

Essential:

First Class or equivalent Grade in B.E. / B.Tech. / MCA in relevant subject from a recognized University / Institute.

Or

First Class Diploma in Engineering in relevant Field with excellent academic record.

Or

First Class Bachelor's Degree in Science from a recognized University or Institute.

Or

Master's Degree in Science from a recognized University or Institute with at least 50% marks or equivalent grade.

13. JUNIOR ENGINEER

A. Pay Level 06 (₹35400 - 112400) & **Upper Age Limit** - 30 years

B. Qualification–

Essential:

First Class B.E. / B.Tech. in Civil Engineering from a recognized University or Institute.

OR

First Class Diploma in Civil Engineering with excellent academic record.

14. SAS ASSISTANT

A. Pay Level 06 (₹35400 - 112400) & Upper Age Limit - 30 years

B. Qualification –

Essential:

- (i) First Class Bachelor's Degree in Physical Education from a recognized University or Institution.
- (ii) Strong record of participation in sports and drama / music / films / painting / Photography / Journalism event management or other student/ event management activities during college / University studies.

15. LIBRARY AND INFORMATION ASSISTANT

A. Pay Level 06 (₹35400 - 112400) & Age Limit - 30 years

B. Qualification –

Essential:

First Class Bachelor's Degree in Science / Arts/ Commerce from recognized University/ Institute and Bachelor's Degree in Library and Information Science.

Desirable:

Post Graduate Diploma in Library Automation and Networking, PGDCA or equivalent from a recognized Institution.

16. SENIOR ASSISTANT

A. Pay Level 04 (₹25500 - 81100) & Upper Age Limit - 33 years

B. Qualification –

Essential:

Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.

Desirable:

Proficiency in other computer skills, stenography skills, Bachelor's degree.

17. JUNIOR ASSISTANT

A. Pay Level 03 (₹21700 - 69100) & Upper Age Limit - 27 years

B. Qualification –

Essential:

Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.

Desirable:

Proficiency in other computer skills; stenography skills.

18. SENIOR TECHNICIAN

A. Pay Level 04 (₹25500 - 81100) & Upper Age Limit - 33 years

B. Qualification –

Essential:

Senior secondary (10+2) with Science from a Government recognized board with at least 60% marks
Or

Senior secondary (10+2) from a recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade.

Or
Secondary (10) with at least 60% marks and ITI Certificate of 2 years duration in appropriate trade.
Or
Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic / Institute.

Desirable:
Bachelor's Degree

19. TECHNICIAN

A. Pay Level 03 (₹21700 - 69100) & Upper Age Limit - 27 years

B. Qualification –

Essential:

Senior secondary (10+2) with Science from a Government recognized board with at least 60% marks

Or

Senior secondary (10+2) from a Government recognized board with at least 50% marks and ITI Course of one year or higher duration in appropriate trade.

Or

Secondary (10) with at least 60% marks and ITI Certificate of 2 years duration in appropriate trade.

Or

Diploma in Engineering of three year's duration in relevant field from a Government recognized Polytechnic / Institute.

GENERAL INFORMATION

- 1. All Qualifications, Experience and Age Limit will be recognized as on the closing date of the online application portal.**
2. Reservation for ST/SC/OBC/EWS/PWD/Ex-Serviceman is as per Central Govt. Rules.
3. Age relaxation for SC/ST/OBC/PWD/Ex-Serviceman candidates is applicable as per Central Govt. Rules.
4. Age relaxation and reservation of posts for NIT Rourkela employees will be as per Recruitment Rules and Institute Policy.
5. As an Institute of national importance, NIT Rourkela strives to have a gender balance workforce that reflects an all-India character. Hence, candidates from all over the country and female candidates are especially encouraged to apply.
- 6. Persons employed in Government / Semi-Government Organizations / Autonomous Bodies should submit their applications through the proper channel. Alternatively, they may submit the NOC at the time of the interview.**
7. A recognized University/Institute should have awarded the degree as mentioned above.
8. Qualifications the candidates acquire should be strictly in accordance with the qualifications prescribed for the post. Any candidate seeking a claim of equivalence of the qualifications with the notified one will have to furnish documentary evidence supporting their claim at the time of document verification. Otherwise, such cases will be rejected.
9. The aggregate marks shall be considered for calculating the percentage. Conversion of CGPA into percentage shall be as per the formula prescribed by the degree awarding Institute. If no formula is prescribed by the degree-awarding Institute, the Institute policy of NIT Rourkela will be followed.

10. The Institute reserves the right to fill or not to fill or partially fill any of the above vacancies without assigning any reasons whatsoever. The Institute also reserves the right to cancel/restrict/modify/alter the recruitment process, if required, without assigning any further notice or assigning any reasons thereof. The decision of the Institute in this regard will be final and binding on all the applicants who responded to this advertisement.
11. Mere eligibility will not vest any right on any candidate for being called for a selection test and/or interview. In the event of receipt of many applications, the Institute reserves the right to restrict the number of candidates for interview/selection test to a reasonable limit based on qualifications and experience higher than those prescribed in this advertisement.
12. The Institute reserves the right to relax experience for persons with a brilliant academic career, with specialized skills in exceptional cases, or in the case of persons already holding analogous positions in a Central Technical Institute / Central University / Central R&D institution.
13. The Institute reserves the right to offer a lower post, including the entry-level post of the cadre, to any candidate if sufficiently qualified and experienced candidates with commensurate performance in trade test and interview are not available at a higher Pay Level.
14. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s) with relevant experience.
15. **A panel of eligible candidates shall be prepared as per the Selection Committee's recommendation. Vacancies that arise within one year will be filled in sequence out of the panel.**
16. The Institute reserves the right to rectify any discrepancy in the pay, Pay Level, etc. if found later.
17. **Applicants belonging to UR, OBC (Non-creamy layer) category shall be required to pay an Application fee of ₹ 1000/- (Rupees One thousand only), and EWS, SC, ST and PWD candidates are required to pay an Application fee of ₹ 500/- (Rupees Five hundred only). The Application Fee is to be paid through SBI Collect only. No other mode of payment is acceptable. Application Fee, once paid, shall not be refunded under any circumstances.**
Further, the applicants who had already submitted online applications against advertisement No. ES/03/2018 and NITR/ES/01/2020 do not need to pay the application fee. However, at the time of physical verification of documents, if it is found that the concerned applicant had not paid the application fee as prescribed in the said advertisement(s) (except exempted group), the same will be collected at the rates as prescribed in the present advertisement.
18. Canvassing in any manner would entail disqualification of the candidature.
19. Candidates are advised to fill in their correct and active e-mail addresses in the online application, as all correspondence will be made by the Institute through e-mail only. The test/Interview schedule will be e-mailed to the candidates in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose. Besides, all information regarding Selection Test and/or Interview schedule etc., will also be provided through the Institute

website. The Institute will not be responsible in any manner if a candidate fails to visit/access the e-mail/website in time. Candidates are requested to regularly visit the Institute website, i.e., www.nitrkl.ac.in, for updated information regarding recruitment.

20. The decision of the Institute in all matters will be final. No correspondence /interim inquiries will be entertained from the candidates in connection with the process of selection/interview. Any dispute concerning the selection/recruitment process will be subject to Courts/Tribunals having jurisdiction over Rourkela.
21. Candidates who will be called for a Trade Test/Skill Test/Interview must produce original documents supporting all the particulars mentioned in their application form regarding their reservation category, educational qualification, experience and other claims.
22. The written/skill test/presentation and interview for the posts mentioned at Sl. No. 1 to 10 will be conducted in Rourkela only. For other posts (for Sl. No 11 to 19), if a large number of applications are received against a particular post, the **written test** may be conducted at one or more cities but limited to the following cities. However, the Skill/Trade test will be conducted in Rourkela only.
 - i) Rourkela
 - ii) Bhubaneswar
 - iii) Delhi
 - iv) Mumbai
 - v) Chennai
 - vi) Kolkata

For the written test, a candidate has to give the option for three cities in the order of priority. No request for a change of city/center will be considered later under any circumstances. NIT Rourkela will endeavor to accommodate the candidates in cities opted for by them. However, NIT Rourkela reserves the right to cancel any of the Examination Centres/cities and/or add some other Centres/cities at its discretion, depending upon the response, administrative feasibility, etc. and ask the candidates of that center to appear from another center. NIT, Rourkela also reserves the right to divert candidates from any center to another Center to take the examination. The candidate will appear for the examination at an Examination Centre at their own risk and expense.

23. No TA/DA will be paid to attend the selection process (Test and/or Interview).
24. Candidates may be posted and/or transferred to any department at any time during their service career at the discretion of the management.

How to apply

For online application submission, please visit the Institute website at <https://website.nitrkl.ac.in/FacultyStaff/Career/Non-Teaching/> and click on the 'Apply Online' link against the advertisement number to fill in your Application.

NOTE:

In the online application form, the correctness of the information being provided is the responsibility of the applicants. The application cannot be altered or resubmitted under any

circumstances, and the details furnished in the online application will be treated as final. Once the application is submitted successfully, no request concerning making changes in any data/particulars entered by the candidate in the Online Application will be entertained.

Further, If it is found later that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.

Any difficulties relating to the submission of the online application may be sent to recruitment@nitrkl.ac.in.

Important Dates

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| Opening of Online Application Portal | - | 17:00 HRS, 14th December, 2022 (Wednesday) |
| Closing of Online Application Portal | - | 17:00 HRS, 16th January, 2023 (Monday) |
| Last date for payment of Application Fee through SBI Collect portal | - | 23.59 HRS, 19th January, 2023 (Thursday) |

**sd/-
REGISTRAR**