



# SOUTH CENTRAL RAILWAY

Headquarters Office, Personnel Branch,  
4<sup>th</sup> Floor, Rail Nilayam, Secunderabad- 500 025



No. SCR/P-HQ/RRC/111/Act. App/2022

Dated 30-12-2022

## **NOTIFICATION FOR ENGAGEMENT OF ACT APPRENTICES (2022-23) UNDER APPRENTICE ACT 1961**

Opening Date/Time of Online Application	Closing Date/Time of Online Application
30-12-2022/17:00 hrs	29-01-2023/23:59 hrs

Online Applications are invited from the candidates residing in districts coming under South Central Railway Jurisdiction only & fulfilling the prescribed conditions stipulated in this notification for engagement of 4103 apprentices for imparting training under the Apprentice Act, 1961 and Apprenticeship Rules, 1962.

### **Important Instructions:**

- Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the Online application form available on the RRC/SC webpage of South Central Railway website [www.scr.indianrailways.gov.in](http://www.scr.indianrailways.gov.in)
- For registration Candidates should belong to States/districts mentioned in Para 1.0 with proof of residence, valid Aadhar Number, E-mail ID and Mobile number which has to be maintained till the completion of Engagement process for receiving information/Alerts.
- In case the Candidates do not have a VALID personal e-mail ID and mobile number he/she should create his / her e-mail ID and obtain Mobile Number before applying online application and must maintain that e-mail ID/Mobile Number till the end of Engagement process.
- Candidates should be in possession of Aadhaar Card at the time of registration. Candidates have to fill 12 digit Aadhaar Card number in the ONLINE application. The candidates not having Aadhaar number and have enrolled for Aadhaar but have not received Aadhaar Card can enter 28 digit Aadhaar enrolment ID printed on the Aadhaar Enrolment slip.
- Candidates should visit only RRC/SC webpage of South Central Railway website [www.scr.indianrailways.gov.in](http://www.scr.indianrailways.gov.in) regularly for further updates.

1.0 The following are the districts coming under South Central Railway Jurisdiction eligible to apply:

Sl.No.	South Central Railway Jurisdiction	
	State	Districts
01	Telangana	All districts
02	Andhra Pradesh	All districts <b>EXCEPT</b> Vishakapatnam, Manyam, Vijayanagaram & Srikakulam
03	Maharashtra	Chandrapur, Lathur, Beed, Aurangabad, Washim, Jalna, Akola, Parbhani, Hingoli, Nanded, Nasik, Amaravati & Yavatmal
04	Karnataka	Kalaburgi, Belgam, Gulbarga, Bidar, Balki, Raichur, Yadgir & Bellari
05	Tamilnadu	Vellore
06	Madhya Pradesh	Burhanpur & Khandwa

2.0 Railway Establishments where Act Apprentice training to be imparted:

S. No.	Name of the Unit	S. No.	Name of the Unit
1	Carriage Workshop/Lallaguda	19	Maintenance/Vijayawada
2	Electric Loco Shed /Lallaguda	20	Wagon Workshop/Guntupalli
3	Electric Maintenance/Lallaguda	21	Maintenance/Guntur
4	Maintenance/Secunderabad	22	TRD, Guntur
5	TRD, Secunderabad	23	MEMU Car Shed, Rajahmundry
6	C&W Depot/Kachiguda	24	Diesel Loco Shed/Guntakal
7	Diesel Loco Shed/Moulali	25	Maintenance/Guntakal
8	MEMU Car Shed/Moulali	26	TRD, Guntakal
9	Maintenance/Hyderabad	27	C&W Depot/Guntakal
10	TRD, Hyderabad	28	Diesel Loco Shed/Gooty
11	S&T Workshop/Mettuguda	29	C&W Depot/Gooty
12	C&W Depot/Secunderabad/ Kazipet	30	CRS/Thirupati
13	Diesel Loco Shed/Kazipet	31	GS/TPYS
14	Electric Loco Shed / Kazipet	32	C&W Depot/Thirupati
15	Diesel Loco Shed/Vijayawada	33	Maintenance/Nanded
16	Electric Loco Shed/ Vijayawada	34	C&W Depot/Nanded
17	C&W Depot/ Vijayawada	35	C&W Depot/Purna
18	TRD, Vijayawada		

3.0 The details of trade-wise number of candidates to be engaged for training as Act Apprentices with break-up of reservation for SC/ST/OBC-NCL/EWS/UR candidates are furnished hereunder:

S. No.	Trade	SC	ST	OBC	EWS	UR	Total
1	AC MECHANIC	37	18	67	25	103	250
2	CARPENTER	2	1	4	1	10	18
3	DIESEL MECHANIC	79	39	143	53	217	531
4	ELECTRICIAN	152	76	275	101	415	1019
5	ELECTRONIC MECHANIC	13	6	24	9	40	92
6	FITTER	218	109	394	145	594	1460
7	MACHINIST	10	5	19	7	30	71
8	MECHANIC MACHINE TOOL MAINTAINANCE (MMTM)	1	0	1	0	3	5
9	MILLWRIGHT MAINTAINANCE (MMW)	3	1	6	2	12	24
10	PAINTER	11	6	21	7	35	80
11	WELDER	82	41	149	55	226	553
<b>Grand Total</b>		<b>608</b>	<b>302</b>	<b>1103</b>	<b>405</b>	<b>1685</b>	<b>4103</b>

The statement showing Trade-wise, Railway Establishment-wise & Community-wise slots notified in **Annexure-1**. Candidate has to choose their option of priority/preference for the Railway Establishments of South Central Railway for Training while submitting online application only. **Candidates may note that while choosing options the units notified for that trade only are to be opted.**

3.1 Number of training slots shown in this notification are provisional and the same are liable to increase or decrease depending up on the actual needs of the Administration at the time of finalization of selection.

3.2 **Reservation for PwBD:** There will be a reservation to the extent of 4% for Persons with Benchmark Disabilities (PwBD) i.e., 1% each to VI, HI/HH, LD and MD categories. The reservation provided for PwBD candidates is to be adjusted in the appropriate category viz., UR/SC/ST/OBC-NCL to which they belong.

3.3 **Ex-Servicemen:** There will be a reservation of 3% for Ex-servicemen and children of Serving soldiers/officers in the following cases:

- (i) Children of deceased/disabled Ex-Servicemen including those killed/disabled during peace time.
- (ii) Children of Ex-Servicemen
- (iii) Children of Serving Jawans
- (iv) Children of Serving Officers
- (v) Ex-Servicemen

The reservation provided for the Ex-Servicemen quota is to be adjusted in the appropriate category viz., UR/SC/ST/OBC-NCL to which they belong.

3.4 The Ex-Servicemen should upload Discharge Certificate and in case of children of Ex-Servicemen/Serving Armed Forces, Service Certificate need to be uploaded for availing 3% reservation.

3.5 **EWS (Economically Weaker Section) Reservation:** The candidates applying against the vacancies reserved for EWS must upload valid Income and Asset Certificate issued by competent authority as per **Annexure-F**. In case of non compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for UR category, will be considered under UR vacancies only.

#### 4.0 **Educational Qualifications:**

4.1 The candidate must have passed 10<sup>th</sup> class examination or its equivalent (under 10+2 examination system) with minimum 50% marks in aggregate from recognized Board and also possess ITI Certificate in the trade notified from the institutes recognised by NCVT/SCVT.

4.2 The Candidate should possess the required qualification as on date of submitting online application.

4.3 ITI Certificates issued by Institutes affiliated to NCVT/SCVT are compulsory in the relevant trades as under

S. No.	Trade	Education Qualification
1	AC MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Mechanic (R&AC) trade.
2	CARPENTER	10th/SSC with 50% (aggregate) marks plus ITI Carpenter trade.
3	DIESEL MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Diesel Mechanic trade.
4	ELECTRICIAN	10th/SSC with 50% (aggregate) marks plus ITI Electrician trade.
5	ELECTRONIC MECHANIC	10th/SSC with 50% (aggregate) marks plus ITI Electronic Mechanic trade.
6	FITTER	10th/SSC with 50% (aggregate) marks plus ITI Fitter trade.
7	MACHINIST	10th/SSC with 50% (aggregate) marks plus ITI Machinist trade.
8	MMTM	10th/SSC with 50% (aggregate) marks plus ITI Mechanic Machine Tool Maintenance.
9	MMW	10th/SSC with 50% (aggregate) marks plus ITI Millwright Maintenance trade.
10	PAINTER	10th/SSC with 50% (aggregate) marks plus ITI Painter trade.
11	WELDER	10th/SSC with 50% (aggregate) marks plus ITI Welder trade.

**Note: Engineering Graduates and Diploma holders are not eligible to apply for apprenticeship in response to this notification as they are governed by a separate scheme of apprenticeship.**

4.4 Wards/dependents of Railway employees (as per Pass Rules) can also apply online directly.

#### 5.0 **ELIGIBILITY CONDITIONS:**

5.1 **AGE:** The candidates should have completed 15 years of age and should not have completed 24 years of age as on the cut-off date for receiving online applications i.e., **30-12-2022**.

5.2 **SC/ST/OBC-NCL-** Upper age limit is relaxable by **05 years** in case of SC/ST applicants and **03 years** in case of OBC-NCL applicants.

5.3 **Persons with Benchmark Disability (PwBD) :** Upper age limit is relaxed by **10 years**.

5.4 **Ex-Servicemen:** Upper age is relaxable by 10 years in the case of Ex-serviceman upto the extent of service rendered in Defence Forces. **There will not be any upper age relaxation for the children of Ex-Servicemen or Serving jawans/officers.**

Accordingly, the eligible Date of Birth range for different communities shall be as follows:

Community	Candidates should be born between
UR/EWS	30-12-1998 and 30-12-2007
SC/ST	30-12-1993 and 30-12-2007
OBC-NCL	30-12-1995 and 30-12-2007
PWBD (UR)	30-12-1988 and 30-12-2007
PWBD (SC/ST)	30-12-1983 and 30-12-2007
PWBD (OBC)	30-12-1985 and 30-12-2007
Ex-Servicemen	30-12-1988 and 30-12-2007

- 5.5 The candidates who want to avail the benefit of reservation of SC/ST must upload Caste Certificate on Central Government format issued by appropriate authority as per **Annexure-A** and the same should be submitted at the time of Document Verification.
- 5.6 Similarly, the candidates who want to avail the benefit of reservation of OBC must upload Caste Certificate with Non-Creamy Layer Certificate issued **with in three years from the date of issue of notification** on Central Government format by appropriate authority as per **Annexure-B** and the same should be submitted at the time of Document Verification.
- Also, OBC candidates have to upload a Self-Declaration form regarding current status of Non-Creamy Layer as per **Annexure-C**.
- 5.7 The PwBD candidates must upload Disability Certificate in proper format **with 40% or more disability** as per **Annexure-D/E**, whichever is applicable and must be produced at the time of Document Verification.
- 5.8 **EWS (Economically Weaker Section) Reservation:** The candidates applying against the vacancies reserved for EWS must upload valid Income and Asset Certificate issued by competent authority as per **Annexure-F**.
- 6.0 **MODE OF SELECTION:**
- 6.1 **Ministry of Skill Development & Entrepreneurship had organized Apprenticeship Mela on 21.04.2022 to engage candidates as Apprentices under Apprentice Act, 1961. This Mela was organized by RDAT. As per the Railway Board instructions respective Divisions had conducted the Apprenticeship Mela. The applications received through this Mela will also be clubbed in eligible list for preparation of merit list in this notification.**
- 6.2 Selection of the eligible candidates for imparting training under the Apprentice Act, 1961 will be based on the merit list which would be prepared taking the average of the percentage marks obtained by the candidates in both 10<sup>th</sup> Class/matriculation [with minimum 50% (aggregate) marks] and ITI examination giving equal weightage to both.
- 6.3 In case of two candidates having the same marks, the candidate with older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation/10<sup>th</sup> Class exam earlier shall be considered.
- 6.4 **There will be no written test or viva.**
- 6.5 **Training & stipend:-**Training will be arranged in accordance with the standards and syllabus prescribed by the Central Apprenticeship Council. The selected candidates will be paid stipend during Apprenticeship at the prescribed rates as per extant instructions.

7.0 **MEDICAL FITNESS & PHYSICAL STANDARDS:**

7.1 Applicant selected has to produce medical certificate which should be signed by Government authorized doctor (Gaz.), not below the rank of Asst. Surgeon of Central/State Hospital at the time of document verification in prescribed format as per Annexure-G.

7.2 Producing medical fitness certificate is at the time of DV is mandatory, without which they will not be allowed to be considered for training.

7.3 For Persons with Benchmark Disability (PwBD), the maximum Disability is detailed Category-wise & Trade-wise as under:

S. No.	Trade	Categories of disabled who can apply for Engagement
1	AC MECHANIC	LD, CP, LC, DW, AAV, LV, D, HH
2	CARPENTER	LD, CP, LC, DW, AAV, D, HH, AUTISM, MD
3	DIESEL MECHANIC	LD, LC, DW, AAV, LV, DEAF
4	ELECTRICIAN	LD, LC, DW, AAV, D, HH
5	ELECTRONIC MECHANIC	LD, LC, DW, AAV, LV, D, AUTISM, SLD
6	FITTER	LD, LC, DW, AAV, LV, D
7	MACHINIST	LD, LC, DW, AAV, LV, D
8	MECHANIC MACHINE TOOL MAINTAINENCE (MMTM)	LD, CP, LC, DW, AAV, B, LV, D, HH, AUTISM, ID, SLD
9	MILWRIGHT MAINTAINANCE (MMW)	D, HH, OL, LC, DW, AAV
10	PAINTER	LD, CP, LC, DW, AAV, LV, D, HH, AUTISM, ID, MI
11	WELDER	LD, LC, DW, AAV, D, HH

Abbreviations: VI = Visually Impaired, HI = Hearing Impaired, LD = Locomotors Disabilities, MD = Multiple Disabilities, AAV = Acid Attack Victim, B=Blind, D = Deaf, DW = Dwarfism, CP = Cerebral Palsy, HH = Hard of Hearing, ID = Intellectual Disability, LC = Leprosy Cured, LD = Locomotor Disability, LV = Low Vision, MD = Muscular Dystrophy, MI = Mental Illness MW = Muscular Weakness, OA = One Arm, OL=One Leg, OAL=One Arm & One Leg, PwBD=Persons With Benchmark Disabilities, SLD=Speech and Language Disability, VI=Visually Impairment.

7.4 PwBD candidates, who want to avail the benefit of reservation must upload a **Disability certificate** issued by a competent authority (i.e. Medical Board duly constituted by the Central or State Government including one specialist in the particular field for assessing disability). Disability certificate should be strictly as per the **Annexure – ‘D’ / ‘E’** whichever is applicable.

8.0 **PAYMENT OF FEE:**

8.1 Once the online application is complete in all respects on <https://scr.indianrailways.gov.in/> i.e., filling up of requisite details and uploading the relevant documents in the online application, the candiate will be directed for payment of application fees.

8.2 Application Fees (Non-refundable) - ₹100/- (**Rupees Hundred only**). Transaction charges for online payment, if any, shall be borne by the candidate.

8.3 **Mode of Payment** Application fees to be paid online through any of the following modes:

- (i) **Net Banking of SBI and Internet Banking of other Banks.**
- (ii) **SBI ATM-cum Debit Card and other Banks Debit Cards**
- (iii) **Credit Cards**
- (iv) **SBI UPI.**

8.4 **No fee is required to be paid by SC/ST candidates/Female candidates of all communities/PwBD candidates.**

8.5 On successful completion of the transaction, e-receipt with the data entered by the candidate will be generated which should be printed and retained by the candidate.

9.0 **HOW TO APPLY/ STEPS TO SUBMIT ONLINE APPLICATION:**

9.1 Submission of ONLINE APPLICATION is of Four stages: Registration, Personal Details/Education qualification Details/Upload Photo/signature, selection of options and payment of processing fee.

9.2 Visit the website of RRC/SCR i.e. webpage of South Central Railway website [www.scr.indianrailways.gov.in](http://www.scr.indianrailways.gov.in).

9.3 Click on the "**ONLINE ACT APPRENTICE APPLICATION**" link.

9.4 Candidate will be directed to **instructions page**. On viewing all the instructions candidate can download detailed notification and **click for registration**.

9.5 Candidate has to select the **state and district to which he/ she belongs to for which address proof has to be uploaded. If eligible as per para 1.0, you can enter valid mobile number and E-mail ID** and create own password which has to be used for further future logins. After submission candidate will be sent separate OTPs to the registered mobile number and E-mail ID.

9.6 After submission of OTPs candidate will be directed to Application page to enter all personnel details like Community, Date of Birth candidate's Name, father's name, Educational /Technical qualification possessed by him/her.

9.7 Candidate has to choose their option of priority/preference for the Railway Establishments of South Central Railway for Training. Option of priority/preference once exercised is final and no request for modification will be entertained.

9.8 **Candidates should note that he/she will be allotted to the opted Railway Establishments only as per the merit. He/she will not be considered for the Railway Establishments for which options are not given. Hence, it is advised to submitted maximum options as per Annexure-1**

9.9 The candidate has to **upload recent color photograph. The Image should not be more than 1Mb in size** (not older than three months from the date of application) with clear front view of the candidate without cap and sunglasses should be uploaded. The photo should be only in JPEG format-100 DPI. Employees are advised to bring three copies of the same photograph along with e-Call Letter. They are also advised to keep 10 copies of the same photograph for further use.

9.10 Candidate should note that RRC may at any stage, reject the application for uploading old/unclear photo (as specified in Para 9.9) along with online application or for any significant variations between photographs uploaded along with online application and physical appearance of the candidate.

9.11 After uploading the photograph, candidate has to **upload specimen signature (Image should not be more than 1Mb in size)** and upload required **educational certificates & RDAT registration form mentioning registration number in PDF format (should not be more than 2MB in size)**

9.12 After uploading all the required educational certificates successfully click on Preview before submission and check the details entered by you as once the data submitted cannot be rectified.

9.13 Candidate has to **click submit button for final submission** of his/her application, after which, if applicable, candidates will be directed to payment gateway as mentioned in Para 8.3.

9.14 An Application form submitted by the candidate will be displayed. Candidates can download/take printout of the application form submitted. A copy of the same can be preserved by the candidate for future reference.

9.15 Candidate may login at any stage for completing the submission process of online application after getting registered by clicking "Existing User Login" in the home page

**NOTE:**

- 9.15.1 Communication with the Candidates will be made through SMS & e-mail only. Candidates are advised to provide only their own Mobile number/ e-mail ID to receive and view such communication.
- 9.15.2 Candidates are advised to preserve/note their Registration Number for further stages of correspondence.
- 9.15.3 Before submitting the application, Candidates should ensure and check the accuracy of all the details filled and relevant certificates uploaded and then press the SUBMIT button for online application. **Application once submitted cannot be modified.**
- 9.15.4 For any query regarding submission of online application, candidates may contact the help desk number provided in the instruction page.

**10.0 DOCUMENTS TO BE UPLOADED:**

- 10.1 SSC/10<sup>th</sup> Class or its equivalent marks sheet.
- 10.2 Proof of Date of Birth.
- 10.3 Consolidated Marks Sheet of all semesters of the ITI trade in which applied/Provisional National Trade Certificate indicating marks
- 10.4 National Trade Certificate issued by NCVT or Provisional National Trade Certificate issued by NCVT/SCVT.
- 10.5 RDAT registration form mentioning registration number.
- 10.6 Community Certificate for SC/ST (as per Annexure-A) and for OBC (as per Annexure-B & C) wherever applicable should be uploaded.
- 10.7 Disability Certificate in case of PwBD candidates (Disability Certificate in proper format for 40% or more disability) to be uploaded. However, Annexure-D/E whichever applicable, must be produced at the time of Document Verification (DV).
- 10.8 EWS Certificate as per Annexure –F, if applicable.
- 10.9 Medical certificate which should be signed by Government authorized doctor (Gaz.), not below the rank of Asst. Surgeon of Central/State Hospital as per Annexure-G
- 10.10 Discharge Certificate/Serving Certificate in case of candidates applied against Ex-Servicemen quota.

*Note: Production of original documents as stated above, at the time of DV is mandatory, without which they will not be allowed to be considered for training.*

**11.0 Invalid applications or Cause of rejection of applications:**

Candidates are requested to read instructions thoroughly before submitting the ONLINE application. Otherwise, their applications will be rejected on any of the following reasons or on any other valid reasons.

- 11.1 **Does not belong to State/district as mentioned in Para 1.0.**
- 11.2 Not possessing the prescribed qualification 10<sup>th</sup> Class and ITI for the relevant trade.
- 11.3 Date of Birth wrongly filled.
- 11.4 Uploading Black & White photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned/Xerox copy.
- 11.5 Scanned Signature in Block/Capital Letters.
- 11.6 The community of the candidate is wrongly mentioned in the application form
- 11.7 Marks of 10<sup>th</sup> & ITI is wrongly mentioned in the application form
- 11.8 OBC certificate not issued by the Competent Authority
- 11.9 Any other form of irregularities as observed and considered as invalid by RRC/SCR.

**12.0 OTHER CONDITIONS:**

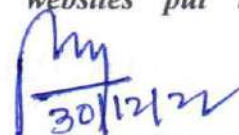
- 12.1 The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and allotment of Division/Workshop etc. shall be final.
- 12.2 No correspondences for engagement will be entertained.

- 12.3 Canvassing in any form will disqualify the candidature and no correspondence will be entertained in the matter.
- 12.4 Before applying, the Applicants should ensure that he/she fulfils the eligibility and other criteria. If erroneously engaged, such Applicants shall be summarily dismissed / **TERMINATED** without notice at any stage.
- 12.5 Candidature of the Applicants shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.
- 12.6 The Railway administration does not undertake any responsibility for sending reply to the Applicants not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.
- 12.7 The Railway administration will not be responsible for any inadvertent/printing error.
- 12.8 No daily allowance / conveyance allowance or travelling allowance will be paid to the Applicants called for Document Verification.
- 12.9 After selection for engagement, request of Applicants to change the Trade / Division / Workshop will not be entertained. They will be posted within the jurisdiction of the concerned Division / Workshop only.
- 12.10 Applicants will be trained only for the Trade in which they have been selected.
- 12.11 Applicants selected for training will not be allowed to withdraw from training except for reasons, which are beyond their control.
- 12.12 Those who willfully absent themselves for training are liable to refund the whole cost of their training as well as the amount paid as stipend as determined by the Central Apprenticeship Advise.

**CANDIDATES ARE ADVISED TO VISIT THE WEBSITE OF SOUTH CENTRAL RAILWAY (RRC-WEB PAGE) REGULARLY FOR ALL UPDATES.**

- 13.0 The selected candidates shall execute a contract of Apprenticeship under the Apprentices Act, 1961 and if such a candidate is a minor, his Parent/Guardian shall execute the prescribed contract.
- 14.0 The Apprentices shall be governed by the provisions of Apprentices Act, 1961 and Apprenticeship Rules, 1962 as amended from time to time and such other Railway Rules and Regulations applicable to them.
- 15.0 ***The obligation under The Apprentices Act, 1961 on part of the Railways is to provide training only and not to absorb the trained Apprentices. Hence, the candidates will have no prescriptive right for regular absorption/employment in Railway service on completion of the training.***
- 16.0 In case an Apprentice discontinues the apprenticeship training and fails to fulfill the obligations as per his contract without valid reasons, he shall have to refund the stipend paid to him, the cost of training and such other costs that may be determined under the Rules by the Railway Administration. The decision of the Railway Administration in this regard will be final and binding.
- 17.0 Administration reserves the right of allotment of Railway Establishment for training to the finally selected candidates.
- 18.0 **Applications received other than ONLINE will not be entertained.**
- 19.0 **LEGAL MATTERS:** Any legal matter arising out of this Employment Notice, shall fall within the legal jurisdiction of Hyderabad city only.
- 20.0 **Applicants are advised to refer only the official website of SCR i.e. <https://scr.indianrailways.gov.in> and beware of FAKE websites put up by unscrupulous elements.**

Encl: Annexure-1 & Annexures – A, B, C, D, E, F & G

  
(Prem Kumar Lakavath)  
Dy. CPO/Rectt.  
for Principal Chief Personnel Officer



**PROFORMA FOR CASTE CERTIFICATE FOR SC/ST APPLICANTS**

(Format of certificate to be produced by Applicants belonging to Scheduled Castes or Scheduled Tribes in support of Claim)

This is to certify that Shri / Smt. / Kum\* \_\_\_\_\_ Son / Daughter\* of  
 \_\_\_\_\_ of village / town\* \_\_\_\_\_ District /  
 Division\* \_\_\_\_\_ of State / Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_  
 Caste / Tribe\* which is recognized as a Scheduled Caste / Scheduled Tribe\* under :

- The Constitution (Scheduled Caste) / (Scheduled Tribes) Order, 1950.
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951.
- The Constitution (Scheduled Tribes) (Union Territories) order, 1951 (as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956. The Bombay Re-Organisation Act 1960, The Punjab Re-Organisation Act, 1966, The State of Himachal Pradesh Act, 1970, The North Eastern Areas Re-Organisation Act, 1971, and the Scheduled Caste / Scheduled Tribes Order (Amendment) Act, 1976.
- The Constitution (Jammu and Kashmir) Scheduled Caste / Scheduled Tribe Order, 1956.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes / Scheduled Tribes Order, 1962.
- The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.
- The Constitution (Goa, Daman and Diu) Scheduled Castes / Scheduled Tribes Order, 1968.
- The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- The Constitution (Sikkim) Scheduled Caste / Scheduled Tribes Order, 1978.
- The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- The Constitution (SC) Orders (Amendment) Act, 1990.
- The Constitution (ST) Orders (Amendment) Act, Ordinance 1991.
- The Constitution (ST) Orders (Second Amendment) Act, 1991.
- The Constitution (ST) Orders (Amendment) Ordinance, 1996.

**2. Application in the case of Scheduled Caste / Scheduled Tribe Persons who have migrated from One State / Union Territory Administration.**

This certificate is issued on the basis of Scheduled Caste / Scheduled Tribe certificate issued to Shri / Smt. / Kum\* \_\_\_\_\_ Father / Mother of Shri / Smt. / Kum\* \_\_\_\_\_ of Village / town \_\_\_\_\_ in District / Division\* \_\_\_\_\_ of State / Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste / Tribe\* which is recognized as a Scheduled Caste / Scheduled Tribe\* in State / Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (Name of prescribed authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_.

**3. Shri / Smt. / Kum.\* \_\_\_\_\_ and or his / her\* family ordinarily reside(s) in village / town\* \_\_\_\_\_ of \_\_\_\_\_ District / Division of State / Union Territory of \_\_\_\_\_ Place \_\_\_\_\_ State / Union Territory of \_\_\_\_\_**

Signature \_\_\_\_\_

Designation \_\_\_\_\_

(with seal of office) \_\_\_\_\_

(\* Please delete the words which are not applicable. (\*) Please quote specific presidential offer (\*). Delete the Paragraph which is not applicable. (\*)

**Please Note:** The term \*Ordinarily resides\* used will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of Authorities empowered to issue caste / tribe certificates :**

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1<sup>st</sup> Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenues Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the Applicants and / or his family normally resides.

OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari \_\_\_\_\_ son /  
daughter of \_\_\_\_\_ of Village/Town \_\_\_\_\_ in District /  
Division in the State / Union Territory belongs to the community which is recognised as  
a Backward Class under the Government of India, Ministry of Social Justice and  
Empowerment's Resolution No. dated \*

Shri / Smt. / Kum.\* \_\_\_\_\_ and / or his / her family  
ordinarily reside(s) in the \_\_\_\_\_ District / Division of the \_\_\_\_\_ state / Union  
Territory. This is also to certify that he/she does not belong to the persons / sections (Creamy  
layer) mentioned in column 3 (of the Schedule to the Government of India, Department of  
Personnel & Training OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide  
Government of India, Department of Personnel and Training O.M.No.36033/1/2013-Estt. (Res)  
dated 27.05.2013 and 13.09.2017\*.

Date :

DISTRICT MAGISTRATE /  
DY. COMMISSIONER ETC.

(Seal)

- \* The authority issuing the certificate may have to mention the details of  
Resolution of Government of India, in which the caste of the candidate as OBC.
- \* As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20  
of the Representation of the People Act, 1950.

**PROFORMA FOR DECLARATION TO BE SUBMITTED BY OTHER BACKWARD CLASS APPLICANTS ALONGWITH THE APPLICATION WHILE APPLYING FOR THE POST AGAINST EMPLOYMENT NOTICE NO. RRC/WR/04/2018 APPRENTICE OF WESTERN RAILWAY**

**DECLARATION**

" I \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_ resident of Village / Town / City \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ ( Indicate your sub caste) community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt(SCT) dated 08.09.1993. It is also declared that I do not belong to person / sections ( Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O. M. No. 36033/3/2004-Estt(Res) dated 09.03.2004".

Place : \_\_\_\_\_

Signature of the Applicants \_\_\_\_\_

Date : \_\_\_\_\_

Name of the Applicants \_\_\_\_\_

## FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH BENCHMARK DISABILITIES (PWBD)

## NAME &amp; ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE

Certificate No. \_\_\_\_\_ Date \_\_\_\_\_

1. This is to certify that Smt. / Shri / Kum\* \_\_\_\_\_  
 Son / daughter of Shri \_\_\_\_\_ age \_\_\_\_\_, Male /  
 Female having identification marks as below \_\_\_\_\_ is  
 suffering from Permanent disability of following category.

(Paste here recent  
 passport size  
 colour  
 photograph of the  
 Applicants of  
 size 4 cm x 5 cm)

## A. Loco motor or cerebral palsy :

- (i) BL-Both legs affected but not arms.  
 (ii) BA-Both arms affected : (a) Impaired reach, (b) Weakness of grip,  
 (iii) OL-one leg affected (right or left) : (a) Impaired reach, (b) Weakness of grip,  
 (c) Ataxic  
 (iv) OA-One arm affected (right or left) : (a) Impaired reach, (b) Weakness of grip, (c) Ataxic  
 (v) BH-Stiff back and hips (cannot sit or stoop)  
 (vi) MW - Muscular weakness and limited physical endurance.

## B. Blindness or Low Vision : (i) B-Blind, (ii) PB-Partially Blind,

## C. Hearing Impairment : (i) D-Deaf, (ii) PD- Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_\_ year \_\_\_\_\_ months.

3. Percentage of disability in his/her case is \_\_\_\_\_ Percent.

4. Smt./Shri./Kum\* \_\_\_\_\_ meets the following physical requirement for discharge of his/her duties:

(i) F-can perform work by manipulating with fingers	Yes	No
(ii) PP-can perform work by pulling and pushing	Yes	No
(iii) L-can perform work by lifting	Yes	No
(iv) KC-can perform work by kneeling and crouching	Yes	No
(v) B-can perform work by bending	Yes	No
(vi) S-can perform work by sitting	Yes	No
(vii) ST-can perform work by standing	Yes	No
(viii) W-can perform work by walking	Yes	No
(ix) SE-can perform work by seeing	Yes	No
(x) H-can perform work by hearing / speaking	Yes	No
(xi) RW-can perform work by reading and writing	Yes	No

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board  
Board

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member/Chairperson, Medical

\*Please delete the words which are not applicable

Place:

Date :

Counter signature of the Medical  
 Superintendent/CMO/ Head of Hospital (with seal)

Note:

(i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and full participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section(1) and(2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of whom at least one shall be a specialist in the particular field for assessing locomotors/ hearing and speech disability, mental retardation and leprosy cured as the case may be.

(ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.

Disability Certificate Form  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)  
(See Rule 4)

Recent PP Size  
Attested  
Photograph  
(Showing face only)  
of the person with  
disability

Certificate No. \_\_\_\_\_

Date : \_\_\_\_\_

- 1 This is to certify that we have carefully examined Shri / Smt. / Kum. \_\_\_\_\_  
 son / wife / daughter of Shri \_\_\_\_\_ Date of Birth (dd/mm/yyyy) \_\_\_\_\_  
 \_\_\_\_\_ Age years. Male / Female Registration No. \_\_\_\_\_ Permanent Resident of  
 House No. \_\_\_\_\_ Ward / Village /  
 Street whose photograph is affixed above and are satisfied that :

- (A) He / She is a case of **Multiple Disability**. His / Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below

Sl. No.	Disability	Affected Part of Body	Diagnosis	Permanent Physical Impairment/Mental Disability(in%)
1	Locomotor Disability	@		
2	Low Vision	#		
3	Blindness	Both Eyes		
4	Hearing Impairment	£		
5	Mental Retardation	X		
6	Mental-illness	X		

- (B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows :
- In figures: ..... percent  
 In words: ..... percent
2. This condition is progressive/non-progressive/likely to improve/not likely to improve
3. Reassessment of disability is  
 i) not necessary, Or  
 ii) is recommended/after ..... year ..... months, and therefore this certificate shall be valid till ..... (DD/MM/YYYY) @ e.g. Left/Rig ht/both arms/legs # e.g. Single eye/both eyes £ e.g. Left/Right/both ears
4. The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing Certificate
(Authorised Signatory of Notified Medical Authority) (Name and Seal)	Countersigned : (Countersignature and seal of the CMO / Medical Superintendent / Head of Government Hospital in case the certificate is issued by a medical authority who is not a Government Servant (With Seal)	

Government of \_\_\_\_\_  
 (Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri / Smt./ Kumari \_\_\_\_\_  
 son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_,  
 Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District  
 \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_

whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her "family"\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size  
 Attested Photograph of  
 the Applicant

Signature with seal of

Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

## SOUTH CENTRAL RAILWAY

(To be certified by the Government Authorised Doctor (Gazetted)  
NOT BELOW THE RANK OF ASSISTANT SURGEON OF THE CENTRAL/STATE  
MEDICAL CERTIFICATE)

Photo	to	be
attested	by	the
Civil	Surgeon	
who	is	giving
the	certificate	with
seal		and
		signature

1. Name of the candidate :
2. Height 137 cm (Minimum Standard) :  
Weight 25.4 Kg :  
Chest Expansion (Not less than 5cm) :
3. EYES:  
Minimum stand of Visual Acuity (Bee-one) :  
a) 6/9, 6/12 with or without glasses :  
b) Binocular Vision (Should be present) :  
c) Colour Vision (Should be present) :  
(there should be no evidence of any morbid condition of either eye or the lids of either eye which may be liable to risk or aggravation or recurrence)
4. EARS:  
Good Hearing without supportive disease :  
No hearing aid is permitted :
5. SKIN:  
No evidence of Acute or chronic skin Disease :  
Or Chronic ulceration :
6. SPEECH:  
Should be preferably perfect without :  
Impediment :
7. ALIMENTARY SYSTEM:  
1) Should have sufficient number of natural :  
Teeth (in healthy state) for mastication :  
2) No oral sepsis :  
3) Spleen should not be palpable :  
4) Liver should not be palpable :  
Others:  
Should not suffer from the following :  
a) Hemorrhoids :  
b) Hernia/Hydrocele :  
c) Bubonocele :  
d) Ischio-rectal abscess :

8. CARDIO VASCULAR SYSTEM
  - i) Blood pressure should not exceed 85  
Diastolic and 140 systolic :
  - ii) No sign of cardio vascular disease :
9. RESPIRATORY SYSTEM  
No deformity or chest causing impediment to  
Breathing. Free from all disease of respiratory  
System :
10. GENITO URINARY SYSTEM  
No Genitourinary disease of deformity :
11. SKELETAL SYSTEM  
No evidence of serious deformity of the spinal  
Column or of the extremities  
The function of all limbs should be within  
Normal limits :
12. NERVOUS SYSTEM  
No disease of Nervous system or any mental  
Disease :
13. GLANDULAR SYSTEM  
No evidence of Tuberculosis or disease of  
Glandular system :
14. X'RAY OF LUNGS :
15. URINE SUGAR :
16. BLOOD GROUP :

The above named candidate is free from evidence of any contagious or infectious disease. He / She is not suffering from any disease which is likely to be aggravated by service or likely to render him/her unfit for service or to endanger the health of the public. He / She is also free from evidence of tuberculosis in any form (active or healed) and also certified that he/she is fit to undergo Apprenticeship Training in Railway Establishments under the Apprentices Act, 1961.

Date:

SEAL

SIGNATURE OF THE GOVERNEMENT  
AUTHORISED DOCTOR (GAZETTED)  
NOT BELOW THE RANK OF ASSISTANT  
SURGEON OF THE CENTRAL/STATE  
MEDICAL CERTIFICATE)

NAME OF THE DOCTOR:



**Trade-wise, Railway Establishment-wise & Community-wise slots notified for AAT-2022-23**

Dept.	Division/Unit	Trade	SC	ST	OBC	EWS	UR	Total
MECH	C&W/GTL	AC Mechanic	0	0	1	0	3	4
		Electrician	1	0	2	1	2	6
		Carpenter	0	0	0	0	2	2
		Fitter	1	1	2	0	5	9
		Welder	0	0	0	0	2	2
	C&W/KCG	AC Mechanic	1	1	2	0	5	9
		Electrician	3	1	5	2	7	18
		Fitter	6	3	10	4	18	41
	C&W/KZJ,SC	AC Mechanic	2	1	3	1	3	10
		Electrician	2	1	4	2	7	16
		Fitter	35	17	63	23	97	235
		Welder	2	1	2	1	5	11
	C&W/NED	Fitter	10	5	19	6	29	69
		Welder	0	0	0	0	1	1
	C&W/PAU	Fitter	3	1	5	2	7	18
		Welder	0	0	0	0	2	2
	C&W/BZA	AC Mechanic	3	1	5	1	8	18
		Carpenter	2	1	3	1	5	12
		Electrician	5	2	10	4	15	36
		Fitter	38	18	68	25	103	252
		Welder	2	1	4	1	6	14
	C&W/GY	Carpenter	0	0	0	0	2	2
		Fitter	5	2	10	4	15	36
		Welder	1	1	2	1	2	7
	C&W/TPTY	AC Mechanic	1	1	2	1	4	9
		Carpenter	0	0	1	0	1	2
		Electrician	3	1	5	2	7	18
		Fitter	6	3	12	5	19	45
		Welder	0	0	1	0	2	3
	CRS/TPTY	AC Mechanic	4	2	7	3	10	26
		Electrician	6	2	11	4	16	39
		Fitter	13	7	25	9	37	91
		Machinist	2	1	4	1	9	17
		Painter	4	2	9	3	15	33
		Welder	12	6	23	8	35	84
	CS/MLY	Electrician	2	1	4	1	6	14
		Fitter	2	1	5	2	8	18
		Welder	1	0	1	0	2	4
	CS/RJY	AC Mechanic	1	1	2	1	4	9
		Electrician	2	1	3	1	5	12
	CW/LGDS	AC Mechanic	6	3	12	4	18	43
Diesel Machanic		5	2	10	3	18	38	
Electrician		20	10	36	14	55	135	
Fitter		37	19	67	25	99	247	
Welder		33	17	61	23	91	225	
DLS/BZA	Diesel Machanic	7	3	12	5	18	45	
	Electrician	4	2	7	3	10	26	
	Electronic Mechanic	1	0	2	0	5	8	

Trade-wise, Railway Establishment-wise & Community-wise slots notified for AAT-2022-23									
Dept.	Division/Unit	Trade	SC	ST	OBC	EWS	UR	Total	
Diesel Sheds	DLS/GTL	Diesel Machanic	15	8	28	11	43	105	
		Electrician	7	4	13	5	19	48	
		Electronic Mechanic	2	1	3	1	7	14	
	DLS/GY	Diesel Machanic	21	10	37	14	55	137	
		Electrician	7	4	12	5	20	48	
		Electronic Mechanic	2	1	4	2	6	15	
	DLS/KZJ	Diesel Machanic	21	11	39	14	57	142	
		Electrician	7	4	13	5	19	48	
		Electronic Mechanic	2	1	3	2	7	15	
	DLS/MLY	Diesel Machanic	10	5	17	6	26	64	
		Electrician	2	1	4	1	6	14	
		Electronic Mechanic	1	0	3	1	5	10	
Electric Loco Sheds	ELS/BZA	AC Mechanic	1	0	2	1	2	6	
		Electrician	8	4	15	5	22	54	
		Electronic Mechanic	2	1	3	1	3	10	
		Fitter	8	4	14	5	19	50	
		Machinist	1	0	2	1	4	8	
		MMW	0	0	1	0	1	2	
		Welder	2	1	4	2	6	15	
	ELS/KZJ	AC Mechanic	1	0	1	0	2	4	
		Electrician	5	3	10	3	15	36	
		Electronic Mechanic	2	1	3	1	3	10	
		Fitter	5	3	9	4	14	35	
		Machinist	1	0	2	1	2	6	
		MMW	0	0	0	0	2	2	
		Welder	2	1	3	1	3	10	
	ELS/LGD	AC Mechanic	1	0	2	1	2	6	
		Electrician	5	3	9	3	14	34	
		Electronic Mechanic	1	1	3	1	4	10	
		Fitter	8	4	14	5	19	50	
		Machinist	2	1	3	1	3	10	
		MMW	3	1	5	2	9	20	
		Welder	2	1	3	1	3	10	
	MECH	EM/LGD	AC Mechanic	6	4	12	4	17	43
			Electrician	11	6	20	8	30	75
			Painter	6	4	11	4	17	42
GTPL		Electrician	2	1	3	1	5	12	
		Fitter	29	15	53	20	78	195	
		Machinist	3	2	5	2	8	20	
		MMTM	1	0	1	0	3	5	
		Painter	1	0	1	0	3	5	
Welder	23	11	41	15	60	150			

<b>Trade-wise, Railway Establishment-wise &amp; Community-wise slots notified for AAT-2022-23</b>								
Dept.	Division/Unit	Trade	SC	ST	OBC	EWS	UR	Total
GS	M/BZA	Electrician	8	4	15	5	22	54
	M/GNT	Electrician	2	1	3	1	5	12
	M/GTL	AC Mechanic	1	0	1	1	2	5
		Electrician	3	1	5	2	7	18
		Fitter	2	1	3	1	5	12
	M/HYB	AC Mechanic	1	0	1	1	2	5
		Electrician	3	2	6	2	9	22
		Fitter	1	1	2	1	4	9
	M/NED	AC Mechanic	0	0	0	0	1	1
		Electrician	1	0	1	0	2	4
		Fitter	1	0	1	0	2	4
	M/SC	AC Mechanic	4	2	7	3	10	26
		Electrician	3	2	6	2	9	22
		Fitter	5	3	9	3	14	34
	S&T MFT	S&T MFT	Electrician	2	1	3	1	3
fitter			2	1	3	1	3	10
Machinist			2	1	3	1	3	10
Welder			2	1	4	2	6	15
GS	TPYS	AC Mechanic	4	2	7	3	10	26
		Electrician	6	3	11	4	16	40
TRD	TRD/GNT	Electrician	2	1	3	1	5	12
	TRD/GTL	Electrician	5	3	9	3	14	34
	TRD/HYB	Electrician	0	0	1	0	1	2
	TRD/BZA	Electrician	7	3	11	5	20	46
	TRD/SC	Electrician	8	4	15	5	22	54
<b>TOTAL</b>			<b>608</b>	<b>302</b>	<b>1103</b>	<b>405</b>	<b>1685</b>	<b>4103</b>